



BISHOP AREA WASTEWATER AUTHORITY BOARD OF DIRECTORS MEETING

**City Council Chambers - 301 West Line Street - Bishop, California
TUESDAY, JUNE 17, 2025 - 8:00 AM**

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person or on the City of Bishop website. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live at: <https://us02web.zoom.us/j/87875886621>

Public comments may be made:

1. In person: Live at the meeting. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chair for the opportunity to be heard when the item comes up for Board consideration. Comments for all agenda items are limited to a speaking time of three minutes.
2. In writing: Please email publicworks@cityofbishop.ca.gov and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 3:00 p.m. the day before the meeting will be emailed to the Board of Directors and included as an attachment under the Agenda's Item Number as "Public Comment" prior to the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

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1. CALL TO ORDER - 8:00 am
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
- 4.

PUBLIC COMMENT: NOTICE TO THE PUBLIC: See modified public comment procedure above. Under California law the Board of Directors is prohibited from generally discussing or taking action on items not included in the agenda; however, the Board of Directors may briefly respond to comments or questions received from members of the public. Therefore, the Board of Directors will be provided with all public comments but will not generally discuss the matter or take action on it.

5. **CONSENT CALENDAR NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the Authority and will be acted on by one motion.

a. **Bishop Area Wastewater Authority Meeting Minutes**

[March 18, 2025 Meeting Minutes](#)

6. **NEW BUSINESS**

a. **[Resolution to Appoint the City of Bishop to Provide Secretary Services to the Authority Board](#)**

Recommended Action: Adopt Resolution No. 2025-01, appointing the City of Bishop, through its existing Administrative Services Agreement, to provide staff to serve as Secretary to the Authority Board.

[No. 2025-01 Resolution Appointing a Secretary](#)

[2020-06-25 Joint Powers Authority](#)

[2020-11-13 Administrative Services Agreement](#)

b. **[Fiscal Year 2025-2026 Budget Hearing and Adoption](#)**

Recommended Action: Adopt the Fiscal Year 2025–2026 BAWA budget as presented.

[FY2025-2026 Proposed Budget](#)

[FY2024-2025 Expenditures to Date](#)

c. **[Final WWTP Preliminary Engineering Report](#)**

Recommended Action: Approve the Final Wastewater Treatment Plant Preliminary Engineering Report.

[BAWA Wastewater Treatment Plant Preliminary Engineering Report](#)

d. **[Willdan Contract Amendment to Extend Services](#)**

Recommended Action: Authorize the Administrator to sign and execute Amendment 3 with Willdan Engineering to extend Administration Assistance services through June 30, 2026 and add \$5,000 for a new total not-to-exceed amount of \$70,100.

[Willdan Amendment 03_extension](#)

e. **Election of Officers**

Recommended Action: Board to elect Chair and Vice Chair for one-year terms.

7. **STAFF AND BOARD REPORTS**

8. **ADJOURNMENT:** The next regularly scheduled meeting of the Bishop Area Wastewater Authority will be September 16, 2025 at 8:00 a.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.