

BISHOP AREA WASTEWATER AUTHORITY
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
February 29, 2024

1. CALL TO ORDER

Chair Pachucki called the Bishop Area Wastewater Authority Board of Directors Meeting to order at 8:06 a.m. in the City Council Chambers, 301 West Line Street, Bishop, California in-person and via Zoom.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Pachucki

3. ROLL CALL

Present:

Chair Pachucki
Vice Chair Muchovej
Board Member Stone

Absent:

Board Member Schwartz

Others Present:

Nora Gamino, Authority Administrator
Michele Rhew, Authority Secretary
Ward Simmons, Legal Counsel via Zoom
Deston Dishion, City of Bishop Administrator
Jennifer Krafcheck, Eastern Sierra Community Service District
Steve Nixon, Eastern Sierra Community Service District
Gary Milici, City of Bishop
Sandra Warlie, Bishop Paiute Tribe
Gloriana Bailey, Bishop Paiute Tribe

4. PUBLIC COMMENT: NOTICE TO THE PUBLIC: See modified public comment procedure above. Under California law the Board of Directors is prohibited from generally discussing or taking action on items not included in the agenda; however, the Board of Directors may briefly respond to comments or questions received from members of the public. Therefore, the Board of Directors will be provided with all public comments but will not generally discuss the matter or take action on it.

Gloriana Bailey, Bishop Paiute Tribe CEO, extended an invitation to Authority Administrator Gamino to provide an update on BAWA to the Tribal Counsel at an upcoming meeting.

Sandra Warlie, Bishop Paiute Tribe Public Works Director, thanked Authority Administrator Gamino, City Administrator Dishion, and Mayor Garcia for meeting with the Tribe and Indian Health Services (IHS). Warlie shared that In 2021, the Bishop Paiute Tribe partnered with California Rural Water Association (CRWA) to perform an evaluation of inflow and infiltration within the Tribe's sewer collection system. Given the information obtained from that study the Tribe is investing in improvements to the sewer collection system to address inflow and infiltration, with the support of the Phoenix Area Indian Health Service (IHS). The Indian Health Service has always been involved with the Bishop Paiute Tribe as a technical representative of the Tribe to assist with decision making as it involves our water system and sewer collection system.

There were no additional public comments received.

5. CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the Authority and will be acted on by one motion.
 - a. Board of Directors of the Bishop Area Wastewater Authority Meeting Minutes – January 16, 2024

Chair Pachucki opened the item and said that the minutes are correct in that he did state at the January 16, 2024, Board Meeting that there are no meters in place, and wanted to clarify that the District does have permanent flow meters in place and it is the District's plan to perform a temporary flow meter assessment.

No additional comments were made.

Vice Chair Muchovej made a motion to approve the Consent Calendar and Board Member Stone seconded the motion. Motion approved 3-0.

Ayes: Vice Chair Muchovej, Board Member Stone, and Chair Pachucki
Noes: None

6. NEW BUSINESS

- a. Professional Services Agreement with Willdan for On-Call Services

Chair Pachucki opened the item and turned it over to Authority Administrator Gamino.

Gamino reviewed the item with the Board.

Doug Wilson, Principal Project Manager for Wildan, introduced himself and gave some background of Willdan Engineering.

Matthew Bullis, Civil Engineer with Wildan, introduced himself and gave an overview of his professional work experience.

Gamino explained to the Board that she has been managing the budget for various professional service agreements by redirecting funds from the future capital line item, which was set aside for the land acquisition that will not take place this fiscal year.

City Administrator Dishion commented that once the agreement is executed, the Board and staff can contact Mr. Bullis directly and not have to go through Gamino. Gamino responded that her expectation would be that Mr. Bullis will work directly with Gary Milici, City of Bishop, and Steve Nixon, the District, with any type of questions and she will not need to be involved with every discussion.

No public comment was received.

Vice Chair Muchovej made a motion to execute the Professional Services Agreement with Willdan Engineering for Administration Assistance in the not-to-exceed amount of \$31,100 and redirect funds from the 006 Future Capital line item to 003 Professional Services to cover the cost within the current fiscal year budget and Board Member Stone seconded the motion. Motion approved 3-0.

Ayes: Vice Chair Muchovej, Board Member Stone, and Chair Pachucki
Noes: None

- b. A Resolution Relating to Authorizing the City of Bishop to Submit a Financial Assistance Application with the State Water Resources Control Board

Chair Pachucki opened the item and turned it over to Authority Administrator Gamino.

Gamino briefed the Board on the item.

The Board all agreed the City is ready to apply for the financial assistance and asked Legal Counsel Simmons if he has reviewed the application. Simmons stated the application looks fine.

Board Member Stone made a motion to adopt Resolution No. 2024-01 as presented and Vice Chair Muchovej seconded the motion. Motion approved 3-0.

Ayes: Vice Chair Muchovej, Board Member Stone, and Chair Pachucki
Noes: None

7. STAFF AND BOARD REPORTS

Authority Administrator Gamino shared with the Board that she has been busy working on the Plan of Study and staff met with the Bishop Paiute Tribe and Indian Health Services.

Vice Chair Muchovej shared that he has received zero complaints from community members for anything sewer related and thanked everyone for doing a great job.

Chair Pachucki asked Gamino about the Preliminary Engineering Report (PER) with Lumos and Associates and Gamino gave an update. Pachucki shared that the District's flow meters were inspected today and all are operational and accurate.

No further reports were made.

9. ADJOURNMENT: The next regularly scheduled meeting of the Bishop Area Wastewater Authority Board of Directors will be April 16, 2024, at 8:00 a.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.

Chair Pachucki adjourned the meeting at 8:53 a.m. to the next regularly scheduled meeting on April 16, 2024.



Chair Pachucki



Michele Rhew, Authority Secretary