

BISHOP AREA WASTEWATER AUTHORITY
BOARD OF DIRECTORS
MEETING MINUTES
January 16, 2024

1. CALL TO ORDER

Chair Pachucki called the Bishop Area Wastewater Authority Board of Directors Meeting to order at 8:02 a.m. in the City Council Chambers, 301 West Line Street, Bishop, California in-person and via Zoom.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Schwartz

3. ROLL CALL

Present:

Chair Pachucki
Vice Chair Muchovej
Board Member Stone
Board Member Schwartz

Absent:

None

Others Present:

Nora Gamino, Authority Administrator
Michele Rhew, Authority Secretary
Ward Simmons, Legal Counsel via Zoom
Deston Dishion, City of Bishop Administrator
Jennifer Krafcheck, Eastern Sierra Community Service District
Steve Nixon, Eastern Sierra Community Service District
Gary Milici, City of Bishop
Sandra Warlie, Bishop Paiute Tribe
Gloriana Bailey, Bishop Paiute Tribe

4. PUBLIC COMMENT: NOTICE TO THE PUBLIC: See modified public comment procedure above. Under California law the Board of Directors is prohibited from generally discussing or taking action on items not included in the agenda; however, the Board of Directors may briefly respond to comments or questions received from members of the public. Therefore, the Board of Directors will be provided with all public comments but will not generally discuss the matter or take action on it.

Gloriana Bailey, Bishop Paiute Tribe, requested to be on the Bishop Area Wastewater Authority Board.

There were no additional public comments received.

5. CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the Authority and will be acted on by one motion.
 - a. Board of Directors of the Bishop Area Wastewater Authority Special Meeting Minutes – November 14, 2023

Chair Pachucki opened the item and asked for comments from the Board.

No comments were made.

Board Member Stone made a motion to approve the Consent Calendar and Board Member Schwartz seconded the motion. Motion approved 4-0.

Ayes: Vice Chair Muchovej, Board Members Schwartz and Stone, and Chair Pachucki
Noes: None

6. NEW BUSINESS

- a. Preliminary Engineering Report Professional Services Agreement with Lumos & Associates

Chair Pachucki opened the item and turned it over to Authority Administrator Gamino.

Gamino reviewed the item with the Board.

After minimal discussion, Vice Chair Muchovej made a motion to execute the professional services agreement with Lumos & Associates for the “BWA Preliminary Engineering Report” in the not-to-exceed amount of \$165,000 and redirect funds from the 006 Future Capital line item to 003 Professional Services to cover the cost within the current fiscal year budget and Board Member Schwartz seconded the motion. Motion approved 4-0.

Ayes: Vice Chair Muchovej, Board Members Schwartz and Stone, and Chair Pachucki
Noes: None

- b. Clean Water State Revolving Fund – Wastewater Planning Application

Chair Pachucki opened the item and turned it over to Authority Administrator Gamino.

Gamino reviewed the item with the Board. In closing of the review, Gamino asked the Board to let staff know whether to apply for the planning grant and if so, how to apply and under which entity.

After extensive discussion, the Board directed staff to apply for the planning grant under the City of Bishop.

7. STAFF AND BOARD REPORTS

Authority Administrator Gamino updated the Board regarding the Land Acquisition delay, the Lumos data request to the Paiute Tribe for a flow assessment, and the status of the search for a new administrator. An informal interview was conducted with Matthew Bullis of Willdan Engineering for the position. Gamino suggested a special meeting to be held once a proposal letter is received to approve a contract.

Sandra Warlie, Bishop Paiute Tribe, shared that the tribe is researching their historical data and have been in contact with Indian Health Services to assist with the information.

Vice Chair Muchovej referenced the Land Acquisition Gamino mentioned in her staff report and remarked that it would be advantageous to incorporate the land into city limits.

Muchovej suggested we agendaize extending the scope of BAWA regarding adding another board member.

Chair Pachucki shared that Eastern Sierra Community Service District has obtained a grant for two generators, one for their sewer plant and one for a lift station, and the plant generator will fire up today. Pachucki also commented on high surface/ground water in the area causing high flows to the sewer plants. Muchovej asked if the district or city has flow meters installed to determine where the infiltration may be coming from and Pachucki stated that there are no meters in place at this time and the district is moving ahead with a temporary flow assessment. Gamino shared that the city is looking at installing a permanent flow meter at the end of Clarke Street where all city flow consolidates before it crosses the canal. This location will give a good reading for city flow consolidation before the diversion connection point. Pachucki added that the district is looking at installing four permanent meters in the future.

No further reports were made.

9. ADJOURNMENT: The next regularly scheduled meeting of the Bishop Area Wastewater Authority Board of Directors will be April 16, 2024, at 8:00 a.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.

Chair Pachucki adjourned the meeting at 8:58 a.m. to the next regularly scheduled meeting on April 16, 2024.

Chair Pachucki

Michele Rhew, Authority Secretary