

**THE BISHOP AREA WASTEWATER
AUTHORITY BOARD OF DIRECTORS
SPECIAL MEETING**

**City Council Chambers – 301 West Line Street
Bishop, California 93514**

NOTICE TO PUBLIC: In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Council Chambers remain closed to the public and that some, or all, of the Bishop Area Wastewater Authority Board of Directors may attend this meeting telephonically or via video conference.

You are strongly encouraged to observe the Bishop Area Wastewater Authority meetings live via YouTube at: https://www.youtube.com/channel/UC_7h0-6jtkioG8efGI13LhA/live and to submit public comments in writing by 3:00 pm on June 23, 2021 or you may join the video conference via Zoom at:

https://us02web.zoom.us/webinar/register/WN_cEDkp129SCutNYXGInBWKA

Individuals will be asked to register (by providing their name and email address) in order to access the video conference.

To submit a comment, you are encouraged to participate:

1. In writing. Please email publicworks@cityofbishop.com and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed three minutes), please write "Read Out Loud at Meeting" at the top of the email. All comments received by 3:00 pm on June 23, 2021 will be emailed to the Board of Directors and included as an attachment under the Agenda's Item Number as "Public Comment" prior to the meeting. Those comments received after 3:00 pm on June 23, 2021 will be added to the record and shared with the Board of Directors after the meeting. City staff will continuously monitor for public comments received during the meeting as well. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above.

2. Via Zoom-Webinar. If you choose to join the Bishop Area Wastewater Authority meeting via Zoom-Webinar you will be able to utilize the "hand-waiving" feature to make a public comment and (when appropriate) the Board Chair will call on those who wish to speak (not to exceed three minutes).

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 24. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The Bishop Area Wastewater Authority thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

**THURSDAY, June 24, 2021
8:30 A.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT: NOTICE TO THE PUBLIC:** See modified public comment procedure above. Under California law the Board of Directors is prohibited from generally discussing or taking action on items not included in the agenda; however, the Board of Directors may briefly respond to comments or questions received from members of the public. Therefore, the Board of Directors will be provided with all public comments but will not generally discuss the matter or take action on it.
- 6. NEW BUSINESS**
 - a. Adopt Fiscal Year 2021/2022 Budget
- 7. STAFF AND BOARD REPORTS**
- 8. ADJOURNMENT:** The next regularly scheduled meeting of the Bishop Area Wastewater Authority will be July 20, 2021, at 8:00 a.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.

STAFF REPORT

To: Bishop Area Wastewater Authority Board
From: Deston Dishion
Subject: Adopt Fiscal Year 2021/2022 Budget
Prepared on: June 21, 2021



Approved By: _____
Deston Dishion, Administrator

Background/History:

Each year by June 30 the Bishop Area Wastewater Authority (BAWA) must adopt a budget for the following fiscal year.

Analysis/Discussion:

At the April regularly scheduled BAWA Board meeting a proposed budget was shared with the Board. Since that time 2-line items under Professional Technical have been added. The first item is consultant fees to complete the Application of Waste Discharge at an estimated \$50,000. The second item is consultant fees to complete the CEQA process for the irrigation project at an estimated \$30,000. The second item was originally shown in Future Capital. It is better represented under Professional Technical.

It also should be noted that the \$1,000,000 capital expenditure will partially be reimbursed with funds from NRCS and a potential Proposition 1 grant.

Budget Impacts:

The budget impact at this time could be up to \$1,129,798.00 depending on a actual start of construction of the irrigation project. As always these funds will be split evenly between the City of Bishop and the Eastern Sierra Community Services District.

Recommendation: Action Requested

The BAWA Board adopt the fiscal year 21/22 Final Budget.

**BAWA
21/22 Final Budget**

Discription		20/21	21/22	
001 Legal Fees				
Attend Quarterly Meetings via Zoom (3 X \$825)	\$2,475.00		\$2,500.00	
Miscellaneous Legal Fees	\$20,000.00		\$5,000.00	
			\$ -	
		\$ 22,475.00	\$ -	\$ 7,500.00
002 Insurance				
Board Errors and Omissions	\$11,000.00		\$ -	
Liability	\$10,000.00		\$750.00	
Pollution	\$10,000.00		\$ -	
			\$ -	
			\$ -	
		\$ 31,000.00	\$ -	\$ 750.00
003 Professional Services				
Sierra Analytical			\$ -	
Quarterly Monitor Well Samples (13 wells X \$85 X 4)	\$6,000.00		\$6,000.00	
Monthly Nitrogen (Influent and Discharge Samples)(\$125 X 4 X 12)	\$4,420.00		\$4,500.00	
Grant Writing	\$5,000.00		\$5,000.00	
GIS Support (Inyo County)			\$500.00	
Web Site (Domain Hosting)			\$200.00	
Consultant Fees (Title 22 Engineering Report)	\$25,000.00			
Consultant Fees (CEQA Irrigation Project)			\$30,000.00	
Consultant Fees (Application of Waste Discharge)			\$50,000	
		\$40,420.00	\$ -	\$ 96,200.00
004 Staff Time				
Administrator	\$20,000.00		\$20,000.00	
Finance	\$1,000.00		\$1,000.00	
Board Clerk	\$1,500.00		\$1,500.00	
		\$22,500.00	\$ -	\$ 22,500.00
Permitting Fees				
Discharge Fees	\$ 2,848.00		\$2,848.00	
	\$ -		\$ -	
	\$ -		\$ -	
		\$ 2,848.00		\$ 2,848.00
Future Capital				
Irrigation Design	\$ 10,000.00		\$ -	
Irrigation Project (Construction)			\$1,000,000.00	
		\$ 10,000.00	\$0.00	\$ 1,000,000.00
	\$ -		\$ -	
Total		\$ 129,243.00		\$ 1,129,798.00