

**THE BOARD OF DIRECTORS OF THE  
BISHOP AREA WASTEWATER AUTHORITY  
SPECIAL MEETING**

**City Council Chambers – 301 West Line Street  
Bishop, California 93514**

In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Bishop Area Wastewater Authority Board of Directors may attend this meeting telephonically or via video conference.

You are strongly encouraged to observe the Bishop Area Wastewater Authority meetings live via the City of Bishop website at: <https://www.cityofbishop.com/government/city-council/> and to submit public comments in writing by 3:00 pm on September 21, 2020.

To submit a comment in writing, please email [publicworks@cityofbishop.com](mailto:publicworks@cityofbishop.com) and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed three minutes), please write "Read Out Loud at Meeting" at the top of the email. All comments received by 3:00 pm will be emailed to the Board of Directors and included as an attachment under the Agenda's Item Number as "Public Comment" prior to the meeting. Those comments received after 3:00 pm will be added to the record and shared with the Board of Directors after the meeting. City staff will continuously monitor for public comments received during the meeting as well. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 24. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The Bishop Area Wastewater Authority thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.


TUESDAY, SEPTEMBER 22, 2020  
8:00 A.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

4. PUBLIC COMMENT: NOTICE TO THE PUBLIC: See modified public comment procedure above. Under California law the Board of Directors is prohibited from generally discussing or taking action on items not included in the agenda; however, the Board of Directors may briefly respond to comments or questions received from members of the public. Therefore, the Board of Directors will be provided with all public comments but will not generally discuss the matter or take action on it.
5. INTERIM BUDGET DISCUSSION: As part of the process of forming a Joint Powers Authority (JPA) the Bishop Area Wastewater Authority (BAWA) must establish an interim budget within 120 days of signing the agreement. 120 days from the signed agreement date is October 23, 2020.
6. APPROVAL FOR BAWA ADMINISTRATOR TO SIGN NATIONAL RESOURCE CONSERVATION SERVICE APPLICATIONS: Over the past several weeks Walt Pachucki and Deston Dishion have been meeting with Rob Pierce of the National Resource Conservation Service (NRCS). NRCS offers services such as irrigation design, funds to construct irrigation systems, and creation of "Farm Management Plans".
7. STAFF AND BOARD REPORTS
8. ADJOURNMENT: The next regularly scheduled meeting of the Bishop Area Wastewater Authority will be October 20, 2020, at 8:00 a.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.

**Bishop Area  
Waste Water  
Authority**

STAFF REPORT

To: BAWWA Board  
From: Deston Dishion   
Subject: Interim Budget Discussion.  
Prepared on: September 16, 2020

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Background / History:

As part of the process of forming a Joint Powers Authority (JPA) the Bishop Area Wastewater Authority (BAWA) must establish an interim budget within 120 days of signing the agreement. 120 days from the signed agreement date is October 23, 2020.

Analysis/Discussion:

Due to the fact that this is an interim budget and this coming spring the BAWA will begin the process of establishing a budget for the 2021/2022 fiscal year, I felt it appropriate to only include the very most basic line items. With so many timeline uncertainties, such as the purchase of land from LADWP as well as design and construction of an irrigation system it is far too early to try to establish a budget for such items.

The basic line items include insurance, legal costs and funds for staff time. I also created a line item (Professional Services) to cover sampling and testing of effluent and monitoring wells. This item should be discussed as to when BAWA would like to start testing of monitor wells as one entity.

It is worth mentioning that if a budget can be established today the Board Members will need to take this budget to their respective agencies for approval prior to our October 20<sup>th</sup> BAWA regularly scheduled meeting.

Recommendation [No Action Requested]:

Informational item for discussion only

**Bishop Area  
Waste Water  
Authority**

STAFF REPORT

To: BAWWA Board

From: Deston Dishion 

Subject: Approval for BAWA Administrator to sign National Resource Conservation Service applications.

Prepared on: September 16, 2020

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Background / History:

Over the past several weeks Walt Pachucki and I have been meeting with Rob Pierce of the National Resource Conservation Service (NRCS). NRCS offers services such as irrigation design, funds to construct irrigation systems and creation of "Farm Management Plans".

Analysis/Discussion:

To be eligible for NRCS funding we must fill out applications and other miscellaneous forms. With the BAWA only meeting on a quarterly basis, giving the Administrator authority to sign documents as they are presented to the BAWA will streamline the process.

Recommendation { Action Requested}:

The BAWA Board grant authority to the Administrator to sign NRCS application and miscellaneous forms.